



St. James School

Giving children WINGS to fly!

400 W. Lisbon Street in Waynesburg, OH 44688

330-866-9556

Website: starkcountycatholicschools.org/stjames_home.aspx

Email: stjameselem@youngstowndiocese.org

Dear St. James Families,

We have missed you! We want to welcome you back, whether you are in the classroom or learning at home. We also want to give a hearty welcome to our new students and their families. We are happy that you are joining our St. James Family and look forward to getting to know you.

The teachers and staff have been working hard to prepare for a safe and productive school year. There are two major areas of change that you should note:

- 1) We will be using Google Classroom as our new learning platform.
- 2) We will follow new procedures to keep everyone as safe and healthy as possible.

Please read the notes below for details. We will be sending a supplement to the Family Handbook that will be in effect as we deal with COVID. The supplement includes new internet policies. Please read and return the Handbook signature page, along with Emergency Medical forms and all other forms you received during the summer. Forms MUST be turned in by Friday, September 4.

Know that you are always in our thoughts and prayers. May the Lord richly bless you, Kathy Kettler



SCHOOL NEWS AUGUST 2020

School Supplies

Students may bring school supplies in the first and second day of school. We will not be having Meet the Teacher Open House this year.

Things to bring: water bottle, 2 masks, personal hand sanitizer, Kleenex, and items on class supply list.

Teachers

Kindergarten – Ms. Reece

First Grade – Ms. George

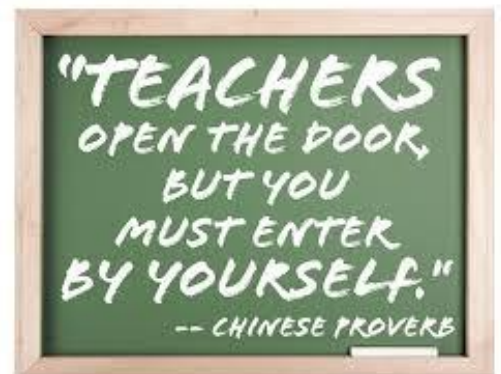
Second Grade – Ms. George for Math; Miss Boggs for homeroom, Math, Science, Social Studies, Art; Mrs. Cordes for Language Arts.

Second graders will be in Mrs. Cordes room in the morning and Miss Boggs room in the afternoon.

Third Grade – Ms. Boggs

Fourth Grade – Mrs. Merrill

Fifth/Sixth Grade – Ms. Brownsword



Music & Technology – Mrs. Cordes
Physical Education – Mr. Wayne Burly
Aides – Ms. Janelle, Ms. Bendina, Ms. Leslie

GOOGLE CLASSROOM

The Children in grades 1-6 will begin learning to use Google Classroom the first day of school. Kindegratners will be learning Class Dojo. The purpose is to prepare the children in case we need to go to remote learning for short time periods. It will also sharpen their computer skills for future learning.



Teachers will record classroom instruction or assign videos related to the topic of study, along with written assignments, which will include reading, writing, and/or projects. The videos and assignments will be posted in Google Classroom or Class Dojo on regularly scheduled school days, according to the school calendar. The assignments will be due the following morning by 9am. Teachers will grade student work and return the work, with comments, and a grade in Google Classroom or Dojo.

SAFETY PROCEDURES

Transportation: Face coverings will be required for all students, grades K-6, on bus transportation.

Face coverings: Teachers and staff will wear face masks and/or shields unless they have medical issues that prevent wearing a mask. Children in grades K-6 will be required to wear a mask when they enter the building and when they move around in the classroom or the building, unless they have a medical condition that prevents wearing one. The children will not be required to wear masks when working at their desks, eating lunch or during outdoor recess.

Parents should supply a clean face mask everyday. It is best to have your child wear one and send a back-up in case it is needed.

Temperature checks and screening: All children will have temperature checks using infrared no touch thermometers every morning at the front door of the school. “Any student or staff member with a fever of 100.4 degrees or greater or symptoms of possible COVID-19 virus infection should not be present in school.” (AAP)Any child with a fever will be quarantined until an adult arrives to take them home.



Social Distancing: All classrooms plan to maximize the greatest possible social distancing. We are small with plenty of space so desks will be placed 4-6 feet apart, facing the teacher. **Each student will have a three-sided enclosure around their desk to protect the child’s airspace. Rather than hanging coats in the closet, each child will have a tote with a lid to keep their bookbag and coat.**

Students will stay in the classroom for music and technology, rather than moving to another room.

Cleaning and Disinfection:Every classroom has hand sanitizer at the entrance to the room. The children will be instructed to use it when they enter and leave the room, and after they move around the room. Teachers will sanitize Smartboard markers after each student uses a marker. Children will wash hands before and after eating lunch and when using the restroom.

Staff will sanitize restrooms and common areas several times throughout the day.

Desks, door handles, Smartboards, stair railings and commonly used items will be sanitized every evening.

Lunches: Will be Grab and Go. The students will be separated into 2 groups during lunch with one group eating while the other has recess.



Latchkey Before and After School: The number of students will be limited to 15 in the group. The morning group will social distance while watching movies. The afternoon group will play outside as much as possible. When indoors they can use computers, work on crafts, play with toys, and chat with each other while social distancing.

Water bottles: All children will be permitted to keep a water bottle at their desk to avoid germs at the drinking fountains. The children should bring fresh water each morning and take the water bottle home at the end of the day to be washed and refilled.



Arrival & Dismissal: Procedures will be refined to avoid congestion in any one area. Car riders will continue to be dropped off and picked up in front of the school. Dismissal may take a little longer because we will be calling students from their classrooms.

Mass Uniforms: This year, the boys will not be expected to wear ties to Mass. Wearing a mask is enough to deal with. When we go to church, children will wear masks and be spaced 6 ft apart in every other row.

Parent Access to the Building and to the Teachers

Parents should call the office if they need to drop off lunch or materials to a student. When they arrive at school, they should press the button to alert the office to release the door. Student materials should be placed on the desk right inside the door.

If a parent needs to pick up a child, they should call the office ahead of time. When they arrive, parents should remain in the car at the front door and call the office. Someone will bring your child to the car.

Communication: It is important for the school to have a current phone number and email address for parents. If parents do not have an email, they are able to use the google mail address assigned to their student.

Teachers will communicate schedules, school and classroom news through email messages. Parents can contact teachers through text, email or phone calls. Parents should expect the teacher to contact them within 24 hours. Teachers will be available by phone at 8-8:30am and 3:15-3:45pm on school days.



Be sure to call the office if you have questions or concerns. We are here to help! 330-866-9556

FIRST DAY OF SCHOOL IS MONDAY, AUGUST 31.