

# St. Paul School Addendum to Student Handbook updated September 2018



## DRESS CODE REMINDERS

### DRESS CODE FOR BOYS

#### Pants and shorts:

- Plain navy blue or khaki dress pants
  - Plain navy blue or khaki shorts may be worn from the first day of school until October 1st and from the first day after spring break through the last day of school
  - A solid black, brown, or tan belt must be worn at all times with shorts/pants that have belt loops
- \*\*cargo shorts/pants are not permitted

#### Shirts, sweaters and sweatshirts:

- White dress shirt, long or short sleeves, or white, navy, or burgundy polo shirts, long or short sleeves
- Dry-Fit polo shirts in white, navy, or burgundy
- The shirt is neatly and fully tucked in at all times
- White, navy, or burgundy turtlenecks
- Navy or burgundy crew or v-neck sweater
- Approved St. Paul School/Holy Cross Academy logo sweatshirts may be worn over a regulation shirt
- Hoodies are not permitted

#### Socks and shoes:

- Plain white or black athletic socks are to be worn at all times. Brightly colored or striped athletic socks (such as Elites) are not permitted. There should be no name brand symbols on the socks
- Solid black or brown dress shoes
- Athletic shoes may be worn IF they are plain/one solid color of BLACK or WHITE. No lights, color changing features, decorative add-ons or bright shoestrings. No high-top shoes or construction boots.

#### Ties:

Boys in grade 6, 7, and 8 are required to wear ties on Mass days and any other special day as announced. Ties are to be plain or small print and must be worn with a dress shirt. Neckties and bow ties are acceptable. Ties with loud prints, designs, or images are not permitted. Ties should be worn the entire school day.

#### General Appearance:

Boys are expected to be neat and well groomed. Hair should be natural and the original color. No highlights, bleaching, or color stripes. This includes Spirit Days. Bangs are neatly trimmed and off of the face and out of the eyes. Hair is off of the collar and trimmed around the ears. Neither baggy nor form fitting styles of clothing are permitted. No earrings or jewelry with the exception of watches and religious necklaces are permitted.

### DRESS CODE FOR GIRLS

On Mass days (Tuesdays), girls should wear the uniform plaid.

#### Skirts, pants, and shorts

- Plaid jumper for grades K-3 only
- Plaid, plain navy blue, or khaki skirts
- Plain navy blue or khaki pants
- Plain navy blue or khaki shorts may be worn from the first day of school until October 1st and from the day after spring break through the last day of school

- A solid black, brown, or tan belt must be worn with pants/shorts that have belt loops
  - All girls' uniforms (including P.E. shorts) should be no shorter than two inches above the top of the knee
- \*\*cargo shorts/pants are not permitted

#### Shirts, sweaters and sweatshirts

- White blouse long or short sleeves
- White, navy, or burgundy polo shirts, long or short sleeves
- Dry-Fit polo shirts in white, navy, or burgundy
- The shirt is neatly and fully tucked in at all time
- White, navy, or burgundy turtlenecks
- Navy or burgundy crew or v-neck sweater or white, navy blue, or burgundy cardigan with no embellishments
- Approved St. Paul School/Holy Cross Academy logo sweatshirts may be worn over a regulation shirt
- Hoodies are not permitted

#### Socks and shoes

- Plain white or black athletic socks. Brightly colored or striped athletic socks (such as Elites) are not permitted. Colored footies are not permitted on regular school days or for P.E. days. There should be no name brand symbols on the socks.
- Plain white, navy blue, or burgundy knee socks or tights
- Navy blue stretch pants may be worn under the uniform in extremely cold weather (10 degrees or below)
- Solid black, brown, tan, or navy (no patterns or sparkles) dress shoes (no heels higher than 1 inch) or casual shoes
- Athletic shoes may be worn IF they are plain/one solid color of BLACK or WHITE. No lights, color changing features, decorative add-ons or bright shoestrings. No sandals, Crocs, Ugg boots, or knee/thigh high boots.
- Winter snow boots may be worn during inclement weather, however, they should be removed once inside the building and regular uniform shoes worn throughout the school day.

#### Hair

All hair accessories for girls must match the school uniform and be solid in color (with the exception of the matching plaid headband). Accessories should be small and modest in nature - no sparkles, loud patterns, or large embellishments. Navy, white, black, gray, burgundy, and tan accessories are acceptable as well as those that match the school plaid.

#### General Appearance:

Girls are expected to be neat and well groomed. Hair should be natural and the original color. No highlights, bleaching, or color stripes. This includes Spirit Days. Bangs are neatly trimmed and off of the face and out of the eyes. Hair is off of the collar and trimmed around the ears. Neither baggy nor form fitting styles of clothing are permitted. No rolling of skirt waistbands. Small, stud style earrings (one in each ear) are permitted. No dangly or fad styles are permitted. No jewelry with the exception of watches and simple religious necklaces are permitted. Clear or pale pink nail polish is acceptable only. ABSOLUTELY NO MAKE UP. This includes Spirit Days.

#### Outerwear for both boys and girls:

No jackets or other outdoor clothing is to be worn during the school day. Hoodies are not permitted. Light jackets should be worn outside during recess when the temperature is less than 55 degrees. Winter coats are expected when temperatures are below 40 degrees.

#### PHYSICAL EDUCATION UNIFORM

The Physical Education uniform (updated style as of August 2016) must be worn by all students in grades 4-8 and must be purchased through Design Creationz (938 S. Main St., N. Canton, OH 44720, 330-685-1562, [www.ohiospiritwear.com](http://www.ohiospiritwear.com)). The P.E. uniform shirt, shorts, running pants and jacket (lightweight and lined) are available. Solid black or white tennis shoes or other approved uniform shoes should be worn with the P.E. uniform. Students should have separate tennis shoes that are designated for P.E. class only and not worn outside of the gym. No jewelry is permitted during P.E. class since it presents a safety hazard.

In grades K-3 the regular school uniform is worn for P.E. classes. If girls wear jumpers on P.E. days, they must wear a pair of shorts under their skirt. Students in grades K-3 must have a pair of shoes to be worn for P.E. class only. They will be kept in the gym. Students are expected to change into their own shoes independently at the beginning and end of each P.E. class.

***\*Students without a P.E. uniform at the start of the school year have a one month grace period to obtain the proper uniform. During this time, students without a P.E. uniform should wear solid blue or black athletic shorts with a white or gray t-shirt.***

### SPARTAN SPIRIT DAYS

Plain blue or white shirts, pants, and socks can be worn. Jeans are permitted if clean and neat in appearance. Students may add blue or white "spirit wear" purchased through the school spirit shop. SPS buttons, ribbons, and blue or white nail polish are permitted.

### OUT OF UNIFORM DAYS

Our students are expected to display Christian values at all times, in their choice of personal appearance as well as their behavior. Therefore, students should never wear items promoting rock groups, drugs and alcohol, or those advertising questionable subjects. Students are expected to be neat and clean when in casual clothes.

### CLASSROOM ACCESS AFTER SCHOOL

Classrooms are closed and locked at 3:00 p.m. Students are not permitted in the classroom buildings after 3:00 p.m. unless as part of a school-sponsored after-school activity (clubs, sports, etc). Forgotten items and homework will need to wait until the following day.

### CELL PHONES/OTHER ELECTRONIC DEVICES

If a parent chooses to allow their child to bring a cell phone, Apple Watch, or other electronic device to school, it must be stored in their locker and turned off during school and Latchkey hours. Cell phones, Apple Watches, and other electronic devices are not permitted to be used in the classrooms, at recess, during Academic Assist, at lunch, etc. St. Paul School is not responsible for lost, damaged, or stolen cell phones and electronic devices.

### SCHOOL NURSE/HEALTH & SAFETY

The goal of school health services is to keep the students and staff healthy and safe.

The Emergency Medical Authorization form is due by the 15<sup>th</sup> day of school or exclusion of that student will apply.

Students without health and immunization reports will be excluded after the 15<sup>th</sup> day of school.

School nurse and staff will initially resort to using only ice, band aids, soap and water when treating cuts and/or scrapes to avoid any possible known or unknown allergic reactions to salves or creams.

### ILLNESS

Students with fevers, communicable diseases, and those vomiting will be sent home to reduce the risk of infection to the student body. A student should be fever-free or on medication for 24 hours prior to returning to school. The ill student may not return to school until vomiting, fever (without fever reducing medication) has ceased for 24 hours. If a student returns ill prior to the 24 hour policy, a parent will be called to pick up student.

### DISMISSAL DUE TO ILLNESS

Parents should have students picked up as soon as possible (preferably within 30 minutes).

The student may return when he or she has been fever free without medication and vomiting has ceased for 24 hours. If sent to school before the 24 hour period, parents will be called to pick up student.

### ADMINISTERING PRESCRIBED MEDICATIONS TO STUDENTS

The physician must sign a form granting the school permission to administer prescription medications.

The medication (in original container) and signed permission forms should be brought to the school by the parent. Medication must be picked up at the end of the year by an adult.

### NON-PRESCRIPTION MEDICATIONS

Non-prescription drugs such as Advil, Tylenol, and cough drops may NOT be administered by school personnel without a medication form signed by a parent or guardian. All medication should be in its original container.

### INFECTIOUS/COMMUNICABLE DISEASE

All students must be immunized and/or tested according to the current Ohio Board of Health requirements found in the Ohio Health Guidelines (or modified schedule as approved by the student's physician or local Public Health Department). Parents or guardians of the child who object on the grounds that administration of immunizing agents conflicts with their religious tenets or practices must produce such documentation and complete a Religious Exemption form from the school nurse. The completed form will be submitted to the superintendent for approval. A new form for exemption must be completed each school year.

### VISITORS TO ST. PAUL SCHOOL

All visitors must sign-in at the main office and receive a visitor's badge before and after going to the lunchroom, classrooms, gymnasium, or elsewhere on St. Paul School grounds.

All school volunteers MUST complete the VIRTUS training and background checks as required by the Diocese of Youngstown.

### STAR ASSESSMENTS

Star Assessments (Math and Reading) are part of Renaissance Learning, a computer based tool that St. Paul School has purchased to use as an additional resource to gauge and monitor student performance and progress.

Star Assessments are computer-adaptive tests (CATs) for pre-K–12 students that measure reading, math, and early literacy skills. CATs are computer adaptive tests that adjust based on students' responses. If your child answers a question correctly, the next one is more difficult. If he or she answers incorrectly, the next is easier.

Your child's teacher will use the data from Star Assessments to answer essential questions he or she has about your child's learning needs and to improve academic outcomes for all the students in the class. At St. Paul School, students will take the Star Reading and Star Math Assessments in September, January, and May.